**Village of Aurora Board of Trustees June 15, 2016 Minutes**

Meeting held at the Aurora Firehouse Meeting Room at 7:00 pm

**Present:** Mayor Bonnie Bennett, Trustees Grace Bates, Janet Murphy, Alan Ominsky, and Kit Van Orman

**Others Present:** Village Clerk Ann Balloni, Village Treasurer Deborah Brooks, Village Historian Dr. Linda Schwab, Village Planning Board member Pat Foser, Village ZBA member Laura Holland, and village resident David Brooks.

**Call to Order:** Mayor Bennett called the meeting to order at 7:00 pm and all rose for the Pledge of Allegiance

**Changes to the Agenda:** The Village Board added consideration of the Williamson Law contracts under New Business and will enter into Executive Session following discussion of regular business.

**Approval of Minutes:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the Village Board voted to approve the May 18, 2016 meeting minutes.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Visitor Welcome:** Mayor Bennett welcomed all visitors and there were no comments.

**Announcements:** Clerk Balloni informed the trustees that the village portion of the Cayuga County mortgage tax totals $3,188.70 for the period of October 1, 2015-March 30, 2016.

**Treasurer’s Report**: On motion by Trustee Van Orman, seconded by Trustee Murphy, the village board voted to accept the May Treasurer’s Report.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Budget Modifications**

**General:**

$2,651.41 From: A1440.4 Engineer – Contractual

$2,502.9 To: A1410.1 Clerk/Treasurer – Personal Services

$130.44 To: A1410.12 Treasurer – Personal Service

$18.00 To: A1410.4 Clerk/Treasurer – Contractual

$173.16 From: A1990.4 Contingent Account

 To: A1490.1 Public Works – Personal Services

$647.04 From: A5110.2 Street Maintenance – Equipment

$337.22 To: A5110.1 Street Maintenance – Personal Services (OT)

$342.37 To: A5110.2 Street Maintenance – Personal Services (OT)

$ .08 From: A7510.4 Historian – Contractual

 To: A7510.1 Historian - Personal

On motion by Trustee Ominsky, seconded by Trustee Van Orman, the Village Board voted to accept the Year End Budget Modifications in the General Fund.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Sewer:**

$1,907.50 From: G8130.4 Sewage Treatment – Misc Contractual

 To: G8130.1 Sewage Treatment – Personal Services

 To: G8130.2 Sewage Treatment – Equipment

$69.52 From: G9040.8 Worker’s Compensation

 To: G9030.8 Social Security

On motion by Trustee Ominsky, seconded by Trustee Van Orman, the Village Board voted to accept the Year End Budget Modifications in the Sewer Fund.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Account Closures:**

$415.85 From: HA200 Water Improvement Route 90 Project (Sunset Beach)

 To: F231 Water Repair Reserve Money Market Savings

$507.30 From: HI200 Playground Fund (Memorial Park)

 To: A236 Playground Fund

On motion by Trustee Ominsky, seconded by Trustee Van Orman, the Village Board voted to accept the Year End Account Closures.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Bills**

**General:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the Village Board voted to approve the General Fund Abstract #1 for payment.

Voucher #1-3, 5-13, 16-27, and 29-34

Total: $20,519.96

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Water:** On motion by Trustee Bates, seconded by Trustee Ominsky, the Village Board voted to approve the Water Fund Abstract #1 for payment.

Voucher #2,3 6, 7, 12, 19, 26, 28, and 34

Total: $6,489.25

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Sewer:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the Village Board voted to approve the Sewer Fund Abstract #1 for payment.

Voucher #2, 4, 6, 7, 10, 12-17, 19, 23, 26, and 34

Total: $6,105.55

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Trust & Agency:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the Village Board voted to approve the Trust & Agency abstract #1 for payment

Total: $ 1,793.56

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Committee Reports**

**Code Officer:** No report

**Historian** (see attached): Dr. Schwab reported that the Aurora Historical Society received $2,500.00 from the Cayuga Community Fund for Patrick Tavern renovations. Dr. Schwab also reported on her work with Wells College interns as well as her ongoing association with Judy Furness, the Town of Ledyard historian.

As an addendum to her report Dr. Schwab also noted that the Scipio Masonic Lodge is prominently featured in a recently published book from Colgate and Hamilton Colleges.

**Buildings and Grounds:** Trustee Ominsky reported that he continues to work on computer issues in the village office and at the DPW.

**Parks and Recreation:** Trustee Murphy reported:

* She and Carolyn Connors (Summer Swim Program Director) have scheduled mandated training on Workplace Violence, Right to Know, and Sexual Harassment policies for the lifeguards.
* The Village and the Aurora Free Library are jointly hosting the Merry-Go-Round children’s theater production of the Tortoise and the Hare on Monday, July 11, 2016 at 7:00 pm in the Village Park or the Morgan Opera House if it rains.
* The new equipment is installed at the Memorial Playground
* The Eagle Scouts have agreed to assist with the completion of the Village Fitness Trail
* With construction complete at Wallcourt, the speed bumps should be installed on Court St
* Appreciation for Wells College painting and sprucing up the boathouse

**Streets and Public Safety:** Trustee Van Orman reported that the Village Safety Committee attended a webinar on Municipal Security Camera Responsibility. Ms. Van Orman also suggested asking the Inns of Aurora to mow their property along the east edge of State Route 90 between the firehouse and Garbinskys.

**Water & Sewer:** Trustee Bates reported that the Cayuga County Health Department organized a meeting with Village and Wells College officials to discuss the water system which has been designated “significantly impaired” due to higher than normal levels of trihalomethanes. The Village and Wells College were both advised by New York State Department of Health to install aerators in their water tanks.

Trustee Bates requested that it be noted in the minutes that Wells College President Gibralter remarked at the meeting that he would like Wells College out of the water business.

**Audit Committee:** Trustee Van Orman reported that the Audit Committee will submit their report next month in order for the trustees to have time to review.

**Old Business**

No old business was discussed.

**New Business**

**Board Chair Assignments**

**Community Preservation Panel:** Chris MacCormick

**Planning Board:** Pat Bianconi

**Zoning Board of Appeals:** Karen Hindenlang

On motion by Trustee Van Orman, seconded by Trustee Ominsky, the Village Board voted to accept the CPP, Planning Board, and ZBA Chair appointments.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Williamson Law Book Contracts:** On motion by Trustee Murphy, seconded by Trustee Ominsky, the Village Board voted to approve the Williamson Law Book Municipal Accounting Software ($930.00), the Payroll Software ($730), and the Water/Sewer Billing Software ($930.00) contracts dated June 15, 2016.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Village Office Hours:** The clerk and the treasurer, siting increased activity in the village office, recommended extending the public hours. The revised office schedule is as follows:

Monday: 4-6 pm

Tuesday 10 am-2 pm

Thursday 9 am-5 pm (includes code enforcement officer hours from 3 pm-5 pm)

Residents may still contact the office for occasional appointments during off hours but, other than the designated business hours, the office will be closed to the public. After a brief discussion, the Board agreed hour changes would allow the office work to be completed with fewer interruptions.

**Executive Session:** On motion by Mayor Bennett, seconded by Trustee Van Orman, the Village Board voted to enter into Executive Session to discuss a personnel matter at 7:39 pm.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

On motion by Mayor Bennett, seconded by Trustee Ominsky, the Village Board was polled for their opinion if Trustee Bates should recuse herself from discussion/voting on the revised village zoning amendments regarding short term rentals.

Recuse=AYE, Not recuse=NAY

Trustee Murphy: AYE

Trustee Ominsky: AYE

Trustee Van Orman: AYE

Trustee Bates: NAY

Mayor Bennett: AYE

On motion by Trustee Van Orman, seconded by Trustee Ominsky, the Village Board voted to conclude the Executive Session at 8:37 pm.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Adjournment:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the Village Board voted to adjourn the meeting at 8:38 pm.

AYES: Bennett, Bates, Murphy, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

Respectfully submitted,

Ann Balloni

Village Clerk