**Village of Aurora Board of Trustees April 18, 2018 Regular and Organizational Meeting Minutes**

Meeting held at the Aurora Firehouse Meeting Room at 7:00 pm

**Present:** Mayor Bonnie Bennett, Trustees Matt Bianconi, Alan Ominsky, and Kit Van Orman

**Absent: Trustee** Grace Bates

**Others Present**

**Village Officials:** Clerk Ann Balloni, Treasurer Deborah Brooks, Historian Dr. Linda Schwab, CPP chairperson Chris MacCormick and ZBA member Laura Holland

Inns of Aurora General Manager Sue Edinger

**Call to Order:** Mayor Bennett called the meeting to order at 7:05 pm and all rose for the Pledge of Allegiance

**Changes to the Agenda:** Adoption of a standard contract form is added under Old Business and finalizing Lafayette St is removed under Old Business

**Approval of Minutes:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board voted to approve the March 21, 2018 meeting minutes.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Announcements**

**Mayor:**

* The New York State Department of Transportation (NYSDOT) has deferred work on village culverts until 2019. Residents affected by the culvert problem should contact the NYSDOT directly.
* The Cayuga Lake Watershed Intra-Municipal Organization is holding a summit in Seneca Falls on April 19th. Discussions include the recent grant awarded by Cornell University and additional grant requests related to work on nutrient run-off from ditches into the lake. DPW Superintendent Kurt Wilmot is attending with Mayor Bennett
* The DPW sander truck was involved in an accident with another vehicle on Wednesday March 14, 2018 and requires repair; no tickets were issued to either party.

**Clerk:**

* The village received a $37.00 check from NYMIR for underwriting earnings for the 2016 fiscal year.
* Cayuga County jail inmates are assisting with street cleaning on May 1 & 2.
* Mayor Bennett and Ms. Balloni are attending the village association dinner on April 24, hosted by the village of Moravia.
* Ed Easter resigned from the Community Preservation Panel.
* Dr. Schwab was recognized by the New York State Education Department for her work as village historian.

**Visitor Recognition:** Mr. MacCormick questioned the village board on the CPP’s role regarding preservation of historic storefronts within the village. Mr. MacCormick noted empty store fronts detracting from the economic viability of the village, notably at the south end of town, and reflected on the number of former retail establishments housed in buildings owned by the Inns of Aurora that now contain support facilities specific to the Inns.

Mayor Bennett asked Mr. MacCormick to clarify if he is speaking as a private citizen or as chair of the CPP. Mr. MacCormick responded, regarding the storefronts, as CPP chair noting that his panel supported his addressing the village board with their concerns. Mayor Bennett cautioned Mr. MacCormick that the CPP has purview over appearance, not use.

Dr. Schwab referenced the village zoning law (Article VII section 700) indicating that the CPP does have purview over “economic” preservation. However, Mayor Bennett and Mr. MacCormick explained that the Community Preservation responsibilities noted in that section of the law fall under the board of trustees’ jurisdiction, not CPP duties.

Mr. MacCormick also addressed the deterioration of a building located at 349 Main Street, owned by Pleasant Rowland, that is identified as the Walter Wood law office, as well as the first post office west of Canajoharie. Requests made last summer to prevent added decline by installing a tarp were never realized and the building has fallen further into disrepair over the winter.

Dr. Schwab referred to her monthly Historian’s Report (attached) which addresses the lack of attention to the Walter Wood house despite repeated requests and suggestions to remedy. Dr. Schwab added that the allowable deterioration amounts to “demolition by neglect” and noted that her concerns were included in a report to the CPP at their April meeting.

Mr. MacCormick acknowledged Dr. Schwab’s report, and the CPP’s role, but argued that the authority to remedy the issue falls on the code enforcement officer.

Ms. Edinger informed the board of trustees that Rick Lazurus, a respected member of the Timber Framer’s Guild, has been contacted to consult on the condition of the Walter Wood law office and is due to visit within the week. Ms. Edinger added that Ms. Rowland is excited about restoring the building.

Regarding village storefronts and economic preservation concerns, Ms. Edinger encouraged the village board of trustees to address the CPP’s concerns and to move forward with consultation with professional planners.

**Treasurer’s Report**: On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to accept the March treasurer’s report.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Budget Modifications**

**General:** $2,036.28 From A7310.1 Youth Program – Personnel Services

 $30.78 To A1010.4 Board of Trustees Contractual

 $2,005.50 To A1420.4 Law - Contractual

On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board voted to accept the Budget Modifications in the General Fund.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Bills**

**General:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to approve the General Fund Abstract #11 for payment.

Voucher #369-374, 377-383, 388-392, 394-401, 403, 404, 406, and 408-413

Total: $16,626.68

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Water:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board voted to approve the Water Fund Abstract #11 for payment.

Voucher #369, 382, 393, 397, 402, 404, 407 and 411

Total: $3,663.65

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Sewer:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to approve the Sewer Fund Abstract #11 for payment.

Voucher #369, 370, 372, 373, 375, 376, 382, 384-388, and 403-405

Total: $7,225.46

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Committee Reports**

**Code Officer:** No report

**Historian** (see attached): Dr. Schwab submitted a report on the deterioration of the former Walter Wood law office building and her requests for protection from further decline.

**Buildings and Grounds:** Trustee Ominsky reported that the installation of the footings in the basement of Patrick Tavern Is progressing and noted that poured cement from a cement mixer is preferable to the initial idea to use bags of concrete.

Dr. Schwab gratefully acknowledged the assistance of DPW employee, Mike White, with the footings installation.

**Parks and Recreation:** Trustee Bianconi reported that Carolyn Connors is readying the summer swim program.

**Streets and Public Safety:** Trustee Van Orman reported that she reported streetlights out to NYSEG for the third time and suggested that private citizens also submit reports on the NYSEG website.

**Water and Sewer:** Mayor Bennett reported that the DPW is working on two sewer plugs.

**Old Business**

**2018/2019 Budgets:** Mayor Bennett confirmed that there were no written comments received in the village office following the public hearing for the budgets held at the March 21, 2018 village board meeting.

On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board adopted the 2018/2019 budgets with a tax rate of $2.95/1,000 assessment.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Standard Contract Form:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board approved the standard contract form recommended by village attorney, Tom Blair.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**New Business**

**VB Resolution #18-08: To Appoint the Village Clerk and Village Clerk Treasurer to 2-Year Terms**

**WHEREAS:** the Village Clerk and the Village Treasurer are currently appointed annually at the organizational meeting; and

**WHEREAS:** it is the recommendation of NYCOM that the village clerks and treasurers be appointed to either 2-year or 4-year terms; and

**WHEREAS:** the Village of Aurora Board of Trustees agreed that 2-year appointments are preferable;

**NOW THEREFORE BE IT RESOLVED:** that the Village of Aurora Board of Trustees allow for 2-year appointments for the village clerk and village treasurer beginning at the April 18, 2018 organizational meeting.

First: Trustee Van Orman Second: Trustee Ominsky AYES: Bennett, Bianconi, Ominsky and Van Orman NAYS: None

Motion carried unanimously

**VB Resolution #18-09: To Pre-Purchase for the purchase of a 2019 Pickup Truck**

**WHEREAS:** The Village of Aurora is in need of a pickup truck for the Village’s Public Works Department.

**WHEREAS:** The purchase of said vehicle through NYS bidding process takes a minimum of 16-20 weeks to manufacture and deliver.

**WHEREAS**: The 2018-2019 Budget has provided for the purchase of said vehicle.

**THEREFORE:** The Village Board hereby authorized the pre-purchase of a 2019 Ford F-350 for the cost not to exceed $40,000.00 from Van Bortel Ford in Rochester NY, so as to have delivery of said vehicle prior to the end of fall or early winter.

First: Trustee Ominsky

Second: Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**Adjournment:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board voted to adjourn the regular meeting at 7:47 pm

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Annual Organizational Meeting**

**Call to Order:** Mayor Bennett called the annual Organizational meeting to order at 7:48 pm.

**Appointments**

**Clerk/Tax Collector:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board voted to appoint Ann Balloni as village clerk/tax collector through May 31, 2020.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Deputy Clerk/Substitute Tax Collector/Treasurer:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to appoint Deborah Brooks as village deputy clerk/substitute tax collector/treasurer through May 31, 2020.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Code Enforcement Officer:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board voted to appoint J. Patrick Doyle as village code enforcement officer through May 31, 2019.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Attorney:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to appoint Thomas Blair as the village attorney through May 31, 2019.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Historian:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to appoint Dr. Linda Schwab as the village historian through May 31, 2019.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Community Preservation Panel:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to appoint Janet Murphy to the village community preservation panel through May 31, 2023.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Planning Board:** On motion by Trustee Ominsky, seconded by Trustee Van Orman, the village board voted to re-appoint Pat Foser to the village planning board through May 31, 2023.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**Zoning Board of Appeals:** On motion by Trustee Bianconi, seconded by Trustee Ominsky, the village board voted to re-appoint Ann Tobey to the village zoning board of appeals through May 31, 2023.

AYES: Bennett, Bianconi, Ominsky, and Van Orman

NAYS: None

Motion carried unanimously.

**VB RESOLUTION NO. 18-10**

**DESIGNATION OF OFFICIAL NEWSPAPER**

**BE IT RESOLVED** that *The Citizen* is hereby designated to be the official newspaper of the Village of Aurora.

**BE IT ALSO RESOLVED** that this resolution shall take effect immediately.

Motion moved by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-11**

**DATES OF REGULAR and SPECIAL MEETINGS**

**WHEREAS;** the Open Meetings Law requires that the news media and public must have at least 72 hours notice prior to the holding of any regularly scheduled meeting [Public Officers Law 104(1)]. This can be accomplished by notifying the public and the news media of each specified meeting. Alternatively, the board may authorize the clerk to send a single letter to the news media, with a corresponding public posting of a notice indicating the schedule of the regular board meetings, as adopted by the board of trustees at the organizational meeting. This notice to both the news media and the public should state the dates of the meetings, the place of the meetings, and the times at which the meetings will be held, and

**WHEREAS;** no state law prescribes the number of frequency of meetings which must be held by a board of trustees. The board of trustees decides, by resolution adopted at the organizational meeting, when they will meet, and also,

**WHEREAS;** no state law prescribes the procedure for calling or holding a special meeting of the board of trustees. There is often confusion as to who can call, or require a special meeting. With regard to special meetings, the Open Meetings Law requires that notice be given to the news media and to the public as soon as practicable after the calling of the special meeting. See Public Officers Law 104(2), and

**WHEREAS;** notice requirements to village officials are not stated in stature, but case law has indicated that any notice procedure adopted must be reasonably calculated to ensure that all members of the board of trustees have notice of the meeting. This may be accomplished by having the village clerk contact each member individually, or by having individual trustees contact other trustees by letter, phone, or personally. In adopting such rules, it is wise to remember that in some emergency situations it may be necessary to call a special meeting on quite short notice. Thus, the procedure should be flexible, without any provisions which might delay the meeting. Thus, a mailing is usually not a good method of calling a special meeting, and

**BE IT RESOLVED** that the Board of Trustees of the Village of Aurora shall meet on the third (3rd) Wednesday of the month at 7:00 PM in the Firehouse Meeting Room. Notification of a change in date, time or place shall be timely.

**BE IT ALSO RESOLVED** that Special Meetings of the Aurora Board of Trustees of the Village of Aurora may be called by the Mayor or by the Clerk upon request of two members of the Board. If called by the Clerk, the Mayor, the remaining Board Members and the Public shall be given three (3) days notice unless an emergency exists, in which case notice shall be given as early as possible.

**BE IT FURTHER RESOLVED,** that the organizational meeting for 2019 shall be held on the third Wednesday in April (April 17, 2019).

Moved by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-12**

**RULES and PROCEDURES**

**BE IT RESOLVED** that the meetings of the Board of Trustees of the Village of Aurora shall be governed by Roberts’ Rules of Order.

Moved by Trustee Van Orman

Seconded by Trustee Ominsky

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-13**

**PROCUREMENT POLICY**

**BE IT RESOLVED** that the Board of Trustees continue the Procurement Policy which was adopted on August 19, 2015.

Motion Moved by Trustee Van Orman

Seconded by Trustee Ominsky

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-14**

**ADVANCED APPROVAL OF CLAIMS**

**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and credit card claims so as not to incur penalty fees, and

**WHEREAS,** all such claims shall be presented at the next regular meeting for audit, and

**WHEREAS,** the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

**NOW, THEREFORE BE IT RESOLVED:**

 **Section 1:** that the Board of Trustees authorizes payment in advance of audit or claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

 **Section 2:** that this resolution shall take effect immediately.

Motion made by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION 18-15**

**MILEAGE ALLOWANCE**

**WHEREAS,** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

**NOW THEREFORE BE IT RESOLVED,**

 **Section 1**. that the Board of Trustees shall approve reimbursement to such officers and employees at the current IRS rate per mile.

 **Section 2.** That this resolution shall take effect immediately.

Motion made by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-16**

**ATTENDANCE AT SCHOOLS AND CONFERENCES**

**WHEREAS,** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School, b) The New York Conference of Mayors and Fall Training School for fiscal officers and municipal clerks; c) County Association Meetings; d) Annual Meetings; e) Training Schools, and f) etc.

**WHEREAS,** it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools, benefits the municipality.

**NOW THEREFORE BE IT RESOLVED:**

 **Section 1.**  That the following officers and employees are hereby authorized to attend the following schools: the mayor, trustees, clerk/tax collector, treasurer, WWTP operators, members of the Zoning Board of Appeals, Planning Board and Community Preservation Panel, Village Attorney and Code/Zoning Officers/Inspectors.

 **Section 2.** That this Resolution shall take place immediately.

Motion made by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-17**

**DESIGNATION OF DEPOSITORIES**

**WHEREAS,** the Board of Trustees have determined that Village Law 4-412 (3) 2 required the designation of banks or treasuries for the deposit of all village monies:

**NOW THEREFORE BE IT RESOLVED:**

 **Section 1.** That the Board of Trustees does hereby designate the following institutions as depositories of all monies received by the Village Treasurer, Clerk and Receiver of Taxes.

 Names of institutions: **CAYUGA LAKE NATIONAL BANK**

 **TOMPKINS TRUST COMPANY**

 **Section 2.** That this resolution shall take effect immediately.

Motion by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-18**

**BENEFITS PACKAGE**

**HOLIDAYS**

 \* New Years Day

 \* Martin Luther King, Jr Day

 \* Presidents Day

 \* Memorial Day

 \* Independence Day

 \* Labor Day

 \* Veterans Day

 \* Thanksgiving Day and Friday

 \* Christmas Day

When News Year Day, Independence Day and Christmas Day fall on Sunday, employees shall have Monday off. When they fall on Saturday, they shall have Friday off.

When Christmas falls on a Tuesday, Wednesday, Thursday or Friday, employees shall have one-half (1/2) day on December 24th.

**VACATIONS - NON-CUMULATIVE:**

Ten (10) days after first year of employment

Fifteen (15) days after five (5) years of employment

Twenty (20) days after ten (10) years of employment

Vacation dates to be set in consultation with supervisor.

**PERSONAL TIME - NON-CUMULATIVE:**

Two (2) days in each of first five (5) years

Three (3) days in each year thereafter

**SICK TIME – NON-CUMULATIVE**

One day per month worked, cumulative to a total of sixty (60) working days.

\*Non-cumulative - Not reimbursable if not used.

**HEALTH INSURANCE (1/16/94):**

1. Active Employees:

 a. Full-time: village will pay full cost of individual or family policy, as provided through Excellus of Central New York.

b. Part-time: part-time employees are eligible for coverage but must pay the premium through payroll deduction.

2. Retirees:

Full-time employees who have served the village faithfully and conscientiously for at least 20 years and choose retirement at age 62 shall have coverage continued until age 65 at which time the retiree shall be provided with individual medicare supplementary coverage.

**RETIREMENT:**

Coverage under the New York State and Employees Retirement System Tier III, Tier IV, Tier V, and Tier VI. Coverage paid – 97% by the Village and 3% by the employee.

**SOCIAL SECURITY:**

Employer pays 7.65% of income earned by employee into system. Employee has a like amount deducted from earnings.

**WORKERS’ COMPENSATION**:

Coverage paid in full by employer for injury or illness of employee that occurs while at work.

**NEW YORK DISABILITY INSURANCE:**

Coverage paid in full by employee for injury or illness of employee that occurs while not at work.

Motion by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-19**

**WORKPLACE VIOLENCE PREVENTION POLICY &**

**INCIDENT REPORTING**

**BE IT RESOLVED** that the Board of Trustees continue the Workplace Violence Prevention Policy which was adopted on June 16, 2010.

Motion Moved by Trustee Van Orman

Seconded by Trustee Ominsky

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-20**

**SEXUAL HARASSMENT POLICY**

**BE IT RESOLVED** that the Board of Trustees continue the Sexual Harassment Policy which was adopted on October 18, 2000.

Motion Moved by Trustee Van Orman

Seconded by Trustee Ominsky

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-21**

**AMERICANS WITH DISABILITIES ACT (ADA) EMPLOYMENT POLICY**

**BE IT RESOLVED** that the Board of Trustees continue the American with Disabilities Employment Policy which was adopted on October 18, 2000.

Motion Moved by Trustee Ominsky

Seconded by Trustee Bianconi

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-22**

**RIGHT TO KNOW POLICY**

**WHEREAS** New York State mandated local municipalities inform employees of the New York State Right to Know Policy regarding health effects and hazards of toxic substances and,

**WHEREAS** the Village of Aurora has continuously and conspicuously posted the New York State Right to Know Policy on Village properties,

**BE IT RESOLVED** that the Board of Trustees adopt the New York State Right to Know Policy.

Motion Moved by Trustee Van Orman

Seconded by Trustee Ominsky

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-23**

**CODE OF ETHICS POLICY**

**BE IT RESOLVED** that the Board of Trustees follow the Code of Ethics Policy which was adopted on April 20, 2016.

Motion Moved by Trustee Van Orman

Seconded by Trustee Bianconi

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION NO. 18-24**

**AUTHORIZING ADOPTION OF STANDARD WORK DAY AND REPORTING RESOLUTION**

**WHEREAS** the Village of Aurora is mandated by New York State to adopt a Standard Work Day and Reporting Resolution; and

**WHEREAS** the Village of Aurora Board of Trustees considered Resolution #18- 22 at their April 18, 2018 Organizational Meeting; and

**NOW THEREFORE BE IT RESOLVED** that the Village of Aurora, Location code 40420, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body and post Resolution #18- 22 on the Village of Aurora bulletin board for 30 days.

Motion Moved by Trustee Ominsky

Seconded by Trustee Van Orman

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

**VB RESOLUTION #18-25 JURY DUTY POLICY**

**BE IT RESOLVED** that the Board of Trustees follow the Jury Duty Policy which was adopted on March 15, 2017.

Motion Moved by Trustee Van Orman

Seconded by Trustee Ominsky

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

Mayor Bennett noted that, per NYCOM recommendations, she is no longer appointing a trustee for oversight of a specific area such as parks & recreation or buildings & grounds. Instead, trustees will be considered on a project by project basis. Trustee Ominsky agreed to continue with the Patrick Tavern project. Trustee Van Orman volunteered to research insurance options for the village along with continuing to monitor streetlights. Trustee Bianconi will assist with the summer youth program as well as monitor the lake for algal blooms. Mayor Bennett and Trustee Van Orman will also research grant funding for the Cayuga Lake Watershed Intra-Municipal Organization

**Adjournment:** On motion by Trustee Van Orman, seconded by Trustee Ominsky, the village board voted to adjourn the organizational meeting at 8:05 pm.

AYES: Bennett, Bianconi, Ominsky and Van Orman

NAYS: None

Motion carried unanimously

Respectfully submitted,

Ann Balloni

Village Clerk