

Below you can find important updates for county departments as of 4/6/20:

### **Department of Motor Vehicles**

**Temporary process for registering a vehicle with new plates or plate transfer**

**Reregistering a vehicle with new plates or transferring a registration**

(If registering anything other than a vehicle, please contact the office at 315-253-1241)

**1. The following items are required to reregister a vehicle previously registered to you:**

**A photocopy of your NYS Drivers License, Non-Drivers ID or Permit**

-If you do not have one, please refer to list of identification allowed on the ID-82  
<https://dmv.ny.gov/forms/id82.pdf>

**Completed MV-82 Registration Form** <https://dmv.ny.gov/forms/mv82.pdf>

-Indicate what you need – **(transfer/plates/renewal)**

-Please make sure you sign it on the back

**Proof of NYS Insurance**

-Must be bar-coded and be in effect to register the vehicle **(can be faxed to (315) 253-1006)**

**Ownership:** If the title is in multiple names, in addition to yours, a **copy** of the title is required.

**Payment:** See below

**2. The following items are required to register a vehicle for the first time: New Plates or Transfer plates**

**First 3 items above and**

**Proof of Ownership (NYS Title or Out of State Title)**

-Must be original and signed

-Odometer & damage statement complete

**Bill of sale**

**-Handwritten is acceptable**

**Completed Sales Tax Form DTF-802** <https://dmv.ny.gov/forms/DTF802.pdf>

-Please make sure you sign by Purchaser's Certification and provide your social security number

### **Payment Options**

-Check or Money Order made payable to "The Cayuga County Clerk"

-You may calculate your fees online with the DMV Registration Fee Calculator  
<https://process.dmv.ny.gov/regfeecal/>

-Then add your sales tax based on the purchase price of the vehicle and not the total DMV fees calculated

-If unable to calculate the fees, you may provide a blank personal check and we can call to confirm the amount with you

### **3. If transferring plates**

-Please check "Transfer Plates" on the MV-82 and provide the plate number

-Do not move your plates to the vehicle and operate it until you receive your new registration sticker and document in the mail

### **Mail All Documents to**

-The Cayuga County DMV, 160 Genesee Street, Auburn, NY 13021

### **Questions:**

-Call us at 315-253-1241

Monika

### **MONIKA SALVAGE**

Public Information Officer

Emergency Operations Center

160 Genesee Street

Auburn, NY 13021

(315) 237-3694

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